

Colorado SIS Users Group Steering Committee Meeting Minutes from January 11th, 2009

Location: Douglas County School District, Castle Rock, Colorado

Attendees:

Carrie Sullivan and Sue Warrick (Littleton), Patrick Mount (Thompson), Jackie Twehues (Boulder Valley), Margaret Taylor (Jefferson County), Von Kiyomi (Falcon), Tina Madison (Woodland Park), Shellie Scobee, Kathy Knowles (Elizabeth), Ann Godfrey (Brighton), Kathy Green (Centennial BOCES), Liz Smith (Widefield), Patty Roundy (Aurora), Shelly Hortsmann (Platte Canyon), Guy McPherson (Academy), Nancy Oates (Colorado School for the Deaf and Blind), Sarah Fredrickson, Mark Richardson (CIC),

Integration Demonstrations:

Douglas County School District demonstrated their Online Registration Check-In process for High Schools. The purpose of the Online Registration Check-In process is to have all the paperwork and fees available for students/parents to view, and pay over the summer as well as to update other information such as address information. This saves time, money and resources by having the information available online. Additionally the fees that are now collected using this system were over a million dollars with just a few high schools. The Online Registration Check-In process, also allows schools to control and manage their own documents and to open and close the window as necessary. The Online Registration Check-In process was a custom program developed using Oracle Application Server Express (APEX). Please contact Shelley Tailer for more information: shelley.tailer@dcsdk12.org

Academy School District demonstrated their latest version of their online student registration/enrollment. Academy has been using Online enrollment for 10 years and recently released the latest version which allows students to be updated into Infinite Campus as soon as the registration is approved. The online student registration/enrollment allows parents to register their students at home or at the Central Registry Department kiosk. The online student registration/enrollment gives parents a login so that they can come back to the registration at any time. Entering the first member of the family takes about 17 minutes, and subsequent registrations less than 5 minutes. Once the enrollment is complete, the parent/guardian goes to the Academy Central Registry for final registration and verification of paperwork (birth certificates, proof of residency, shot records, etc.) The student(s) at that time are then pushed into Infinite Campus and the school can begin scheduling/assigning classes to the student.

Extended Portal: Academy has also developed an Extended Portal that allows parents/guardians to change or update emergency contact information, see snapshot of grades, and update phone numbers. Authentication is via Infinite Campus. Coming later this year: the ability to update/change address

information. Both online student registration/enrollment and extended portal are custom applications developed using Oracle Application Server Express (APEX). For more information contact guy.mcperson@asd20.org

Infinite Campus Updates issues by version

2009.023 Boulder Valley

- Scheduled to upgrade the weekend of January 16th and like the features they have seen in the new release.

2009.0951 Aurora

- Planning to upgrade to 2010.05X mid-January.

2010.0943 Littleton , Thompson, Academy

- Transcript Posting problems Littleton posting twice if you quit in the middle of posting or it hangs
- Report cards coming up with no attendance on report cards. Some people can see the attendance and others cannot
- Thompson School District getting ready to do the roll
- Academy getting ready to patch to .051.4, was told by Infinite Campus support not to patch to this version to wait for the next release. (See Mark Richardson's update below)

2010-0947.4 Eaton, Centennial BOCES

- Since applying this patch, IC has been picking up unused ID numbers and seems to be picking random ID numbers.
- 2010-047.4 Kathy Green CBOCES, Grades report causing security error, you must give grades report under instruction access to teachers.
- NEW: now you only see your grading scales at your school (for grades report above).

- Once you lock an IEP it forces the SPED Fields to update in IC. Fields are not updated until IEP is locked.

2010-0951.1 Woodland Park

- Access log no longer shows the password field. This has been used in the past to help students login to their account, but seeing what password they are attempting to use. The ability to see the password is seen as a security risk and will no longer be available.

2010-XXXX Falcon

- Performed upgrade over winter break from 2009. No new issues to report.

2010-0951 Colorado School for the Deaf and Blind (CSDB), Brighton Platte Canyon, Widefield

- CSDB is hosted and they just performed their first transcript posting. No problems to report.
- Brighton just upgraded to this version. Student numbers not an issue. Special ED IEPS are unlocked after the upgrade. Could not print transcripts until you had access to the graduation tab.
- Terms are not displaying on Report Cards. Does not print the dropped schedule.
- Widefield seeing performance issues with the 0951 patch. If you use course master and you have grading tasks locked these locks are removed, if not using a course master, no issues are seen.

Infinite Campus/CIC update

Mark Richardson from CIC stated that there were some issues with patch bundle "0951.x". Customers should not upgrade/patch to the .0951 version, but instead patch to the next patch that will be released mid-January.

NEW! Starting mid-January 2010, Campus patching scheme is changing – both process and numbering system. Customers will either be getting **Enhancement** patches or **Maintenance** patches. **Enhancement** means that you get updates and the enhancements to the product. **Maintenance** means that you only get bug fixes to the product version you are using. No new added functionality. Patching will be released every 4 weeks and the numbering system is changing : 1003e (Enhancement) or 1003m (Maintenance).

Other Updates Items of Discussion

Boulder Valley would like to put together a statewide committee to review Campus Special Education. Jackie will send out an email to invite participating districts to attend.

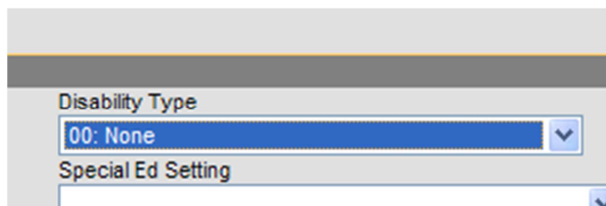
Kathy Green got a call from Kim Ericson does Medicaid billing. Concerns about what information we would be providing at the CSIS users conference. Kathy re-assured that this was only how to use the IC product, and would not be specific on rules and regulations of Medicaid Billing. Kathy invited Kim to attend conference session if she is available.

Immunizations and Health meeting with Nurses and IT professionals to take place. Margaret suggested that we setup a statewide meeting to discuss health and immunizations, changes, updates and clarifications. Margaret from Jefferson County to send out an email.

Infinite Campus is now certified with SQL 2008. All new servers are being shipped with SQL Server 2008. No upgrade path currently for those on SQL 2007 who are not replacing their hardware.

Custom Pre-coded Labels (CSAP Labels)

CSAP Labels are done once a year and this year Districts were caught off guard due the requirement that disability type must be set to "00" in enrollment. (See below)

A screenshot of a software interface showing a dropdown menu for 'Disability Type'. The selected option is '00: None'. Below it is another dropdown menu for 'Special Ed Setting'.

This field has a default value of <Blank> and therefore the CSAP Labels do not generate correctly.

The fix is to update all students who DO NOT already have a value for Disability type (be careful because you don't want to accidentally overwrite existing values).

After updating the values, make sure in System Admin → Attribute Dictionary → Enrollment → Disability type, and set the Default value to "00" See below. This will ensure that all students have the value in enrollment and the labels will run correctly in the future.

Campus Attribute Detail

*Display Name	*Object	
Disability Type	Enrollment	
*Element	Default Value	
disability1	00	
*Data Type	Max Size	Seq
dropList		0
Hide	Required	Copies Forward
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comments		

Next meeting: March 8th next meeting at Jefferson County School District.

CSIS Board Elections coming up in the spring. More information to come in the near future.