

**Minutes of Colorado SASIxp™ Users Group  
Steering Committee Meeting  
Friday, June 04, 2004**

**Time & Place:** 9:00 a.m., Adams County School District #12 Administration Building

- Jim Anderson, Denver
- Allen Bentz, Adams 14
- Steve Bohlender, CIC
- Phyllis Dickerson, Douglas County
- Jeremy Felker, Littleton
- Ann Godfrey, Brighton
- Kathy Green, Douglas County
- Linda Hayes, Adams 12
- Von Kiyomi, Falcon Dist. 49
- Wes Kopp, Adams 12
- Liz Mobley, Widefield
- Patrick Mount, Windsor
- Nancy Oats, Colorado School for Deaf and Blind
- Mark Richardson, Pearson
- Peggy Simpson, Boulder Valley
- Marilyn Sonnkalb, Jeffco
- Melinda Trickey, Ft. Morgan
- Sue Warrick, Littleton
- Marguerite Hudak, Colorado Community College System

**Business Meeting:**

- New CSUG Board Installed for the 2004-05 year:
  - New officers will be Jim Anderson, President; Patrick Mount, Vice President; Von Kiyomi, Secretary; and Liz Mobley, Treasurer.
  - Phyllis Dickerson will complete the term held by Kathy Green, who will begin working with CIC in late June.
  - Phyllis Dickerson, Wes Kopp and Patty Roundy will be at-large members.
- Data Exchange with the Colorado Community College System by Marguerite Hudak
  - Colorado Escrow Project is being developed from a \$250,000 federal grant. Purpose is to award credit to students who earn equivalent college credit in high school career and technical courses. This applies to thirty CTE programs at present (See the attached Fact Sheet).
  - The Escrow is a SQL database that will house student demographic data, courses, and grades. The database crosswalk will translate school's course names to valid CTE course.
  - District CTE coordinator will generally be responsible for entering their courses into the crosswalk. District SASI coordinators may need to help with the file layout), which will be submitted at the end of each semester.
  - Some of the data within the file format sheet was of questionable integrity (see attached file layout). *Please send any considerations by June 18<sup>th</sup> to [Marguerite.Hudak@cccs.edu](mailto:Marguerite.Hudak@cccs.edu).*
  - Timetable:
    - July 2004 – Crosswalk with initial data from 2+ schools
    - December 2004 – End of 1<sup>st</sup> term at secondary schools download students to escrow bank
    - January 2005 – Complete Advising login, student login, advising screens, student screens, list of report
    - March 2005 – Backload to Community Colleges, List of Admin reports.

- A new list serv has been established (thanks, Adams 12!). Please register at [www.csug.net](http://www.csug.net), and click on the *Colorado SASIxp Support Sites & Member Districts* link. The Topica ListServ will not be used beyond August.
- CSUG Road Map
  - In recent months, some districts have begun to consider or purchase Student Information Systems other than SASIxp. Jim posed two questions:
    - Do we change our focus to becoming more of a statewide SIS group, or remain dedicated to SASIxp?
      - Kathy noted that keeping the group in tact in some form will provide a cohesive voice to CDE, and such state employees as Jan Rose Petro have respected this group through communication.
      - Jeremy contributed that opening the group to all SIS products used in the state would promote that voice further.
      - Steve added that the district sharing has been valuable.
      - Jim recommended that next June we consider this question again. For the next year at least, we will remain the Colorado SASIxp Users' Group.
    - What about the 2005 conference?
      - We will hold it, but it may be quite reduced due to a significantly smaller budget available and the likely decline in CSUG member districts. A future conference could include several SIS products (although the 2005 conference will be SASI only).
      - Steve noted that Georgia has dealt with this concern by hosting a conference that included tracts based upon SIS product.
- CSUG Conference Responsibilities and Timelines – put off until August meeting.

### **Some Items from District Sharing:**

- Littleton
  - Running v5.53
  - Having difficulty with District file showing the wrong placement of some students.
  - Just completed Safety and Discipline Report and VE135 report.
  - Working on data warehouse. May have trouble including School number on student files.
- Colorado School for Deaf and Blind
  - Running v6.0.
  - Trouble with Course History. May be related to new (and not completely functional?) tab in Grading Setup.
- Brighton (Adams 27J)
  - Running v5.02
  - Closing out year and working on state reports.
  - Noted that enrollment records are different between schools for students transferring by open enrollment.
  - A recommendation was made to wipe out the graduation date (page 1 of ASTU). Liz mentioned that they have removed No Shows and rename the New Year Roll log file, then roll again.
  - Many districts are turning off *No Show* due to problems related to it.
  - Will upgrade to v6.0 soon, and migrate to W2K3 servers.

- Pearson
  - Mark distributed information about the National Pearson Conference to be held November 3-5, 2004 in Anaheim, CA.
- CIC
  - Steve proudly welcomed Kathy to CIC.
- Falcon
  - Will upgrade to v6.0 this summer.
- Windsor
  - Running v6.0.
  - Will be using elementary schedules next fall.
- Douglas County
  - Running v6.0, will upgrade to 6.01 soon as it will fix many of their printing issues (mostly Mac side).
  - Working with Edulink to troubleshoot State Reports.
  - SASI will become part of Student Records rather than IT, and Kathy's position will not be replaced in Douglas County.
- Fort Morgan
  - Running v6.0, patching next week.
  - Keeping busy with exports for state reports.
- Boulder
  - Running v4.5.
  - Lots of transition of personnel.
  - Will complete New Year Rollover in late June. Concerned about Next School field on second rollover.
- Widefield
  - Running v5.5
  - Created new department of testing and curriculum.
- Adams 14
  - Running v5.5, may upgrade to v6.0 in July.
  - Technology Department will take over state reports from assessment. Most districts recommend at least one FTE for this assignment (and two if also doing Special Ed reports).
- Adams 12
  - Running v5.5, upgrading to v6.01 this summer.
  - Experienced trouble with district data, solved by deleting ATRN and recreating district for current year, updating for all others.
- JeffCo
  - Running v4.5, eternally.
  - Trained elementary secretaries for elementary with schedules, to be implemented next year.
  - Mentioned several SIS openings within the district.
- Denver
  - Running v5.2.10, plan to upgrade to 6.0 in late June.
  - Will move to a district ID manager, which will provide access to websites, files, etc.
  - Realizing great benefits of W2K3 servers, compared to Novell.

Meeting adjourned at 11:15 AM. Next meeting will begin at 8:30 AM (please note new time) on Monday, August 9<sup>th</sup>, 2004 at the Adams County District 12 Administration Center.