

## CSUG Minutes October 13, 2003

### In Attendance

Name	School District
Janece Rogers	Douglas County
Kathy Green	Douglas County
Jim Anderson	DPS
Patrick Mount	Windsor
Von Kiyomi	Falcon
JJ Kane	Academy D20
Cindy Dunn	Academy D20
Nancy McInnes	JeffCo
Chuck Hipschman	JeffCo
Marian Woodward	JeffCo
Mark Richardson	Pearson Digital Learning
Linda Hayes	Adams 12
Sue Warrick	Littleton
Brian Fuller	Adams 14
Judy Brown	CDE
Patty Fry	Summit
Ann Godfrey	Brighton
Chris McQuain	Thompson
Ann Church	DPS
David Lowry	DPS
Melinda Trickey	Ft Morgan
Brian Amack	Ft Morgan
Patty Roundy	Aurora

### Presentations and District Sharing:

DPS has developed an Access Database that reads and evaluates the RITZ read only reports to locate best matches and to eliminate non-matches. The optimizer can be downloaded from the CSUG web site, <http://www.dcsd.k12.co.us/csug/index.html>

CDE shared that they have case managed 30,000 students for SASIDs and have 3,000 left to case manage. 1,500 of those left they need additional information on from the school districts. There are 82,000 students in the RITZ system with NG for a middle name and 54,000 with NMN. There are now 856,000 student records in the RITZ system. For October Count the SASID will be validated against Last Name, First Name, Date of Birth, and Gender. Middle Name will not be used in validating SASIDs for October Count and possibly for the December Label submission. It was also asked if the group would like to see the October Count collection deadline moved to after Winter/Christmas break and not have a second label collection. The group was divided as to the impact that would have on their districts.

Pearson Digital Learning                      Thanked Colorado for sending more users to the National Conference than the surrounding states. Stated that version 6.0 will be released in December. It will work on both MAC OS 9 and MAC OS X.

Windsor            SASI version 5.0            Had problems with High School Attendance disappearing. Called PDL and was told to delete the mdx files this seems to have fixed the problem. October Count went well, attributed to additional training given to the registrars.

Falcon            SASI v 4.5                      October count went well. Secretary/registrars received additional training before count. Has Dialer up and running district wide. The Elementary Schools love it. They use it for general announcements as well as for attendance calling. Purchased In Touch On Line but has not deployed yet. Will upgrade SASI to 5.5 this week during fall break and plans to put In Touch On Line out after upgrade.

Academy D20 SASI v 5.5                      October Count is still going well enough. Still getting paper lists for some label information. Users responsible for information input did not get information entered on time. Schools are getting better at documentation done correctly.

JeffCo            SASI v 4.5                      Ran pilot of In Touch On Line last year was very pleased. Has it up and running for secondary schools. Schools do October Count documentation. Uses a sequel database to generate reports for school comparison and for actual submission. Used this process in the past and it worked very well. Using SASI Enrollment Validation has helped with record accuracy.

Adams 12        SASI v 5.5                      Did in district Certification training for all SASI users. Went well but had more duplicate ID problems than in the past, not sure why. Had some problems early on with enrolling in version 5.5. Seems to be going well now. The problems happened during the high volume enrollment times. Using Parent Connect and a 'Scholars Card' for Elementary Report Cards.

Littleton        SASI v5.5                      October Count went well. Jeremy has become an expert on AYP thanks to his work with NCLB. NCLB has been a frustration. The information the state uses to compute AYP is not cleaned data. Have found students with no enrollment date in the District Atom. This seems to cause problems when transferring students. Rebuilt the District file for this year and then for the other years as per PDL's directions. This added the enter date to some students but not all. Also having some strange problems with the Archive School.

Adams 14        SASI v 5.5                      Discovered the Days of Activities tab in both period and daily attendance is not working. CIC said that this is a SAR.

Summit           SASI v 5.0                      Upgrading to 5.5 over Christmas. Working on State reporting. Would defiantly rather have one collection than several smaller state reports. Purchased In Touch State Reports very happy with it. Has been doing Secretary training to get them to do more in-put for the state collections.

Brighton SASI v 5.0 School secretaries do the audit documentation. Charter Schools must send a text file ready for upload to the state. The file is uploaded and the error or other reports are sent to the Charter Schools. Had problems with enrollment at the first of the year. It is now working better. The Enrollment date and Code from the Enrollment file are not updating correctly to the Student file. This is causing problems with transferring students. Working on the State Electronic ELA report. Has the ELA test data stored in Extended Test History.

Thompson SASI v 5.0 October Count is going well. Did training for secretaries. Working on developing a District wide Elementary Report Card. Having problems calculating GPA's at the Middle Schools. It was suggested that the grade levels be checked in GPA definition for GPA 3 and 4. The grades default to 9-12 and must be accurate for the school or no GPA will update even if GPA 3 and 4 are not used.

Ft Morgan SASI v 5.0 October Count went fairly well. On Colorado & Us Continuously no student should be yes under 4<sup>th</sup> grade. The directions state that grades under 1<sup>st</sup> do not count. This was new information for some districts. Purchased In Touch State Reports and is very impressed with it.

Douglas SASI v 4.5 Going to upgrade to 5.5 this week. Using In Touch State Reporting, very happy with it. Missing about 3,000 SASIDs. Submitting entire district to update SASIDs kept breaking the RITZ system. The state finally asked them to only submit students with no SASID. Because of the number of data exports now being done from SASI and the number of other people dependent on the accuracy of the data, SASI data is finally being cleaned up. Looking at Central Enrollment, but would like to find a large district that has it working. Got permission from the state to submit October Count a single time when they normally do their second track submission.

Aurora SASI v 5.0 Using October Count Module from SASI. It was not updated in version 5.0 but was in 5.5. Converted the October copy to 5.5 and the module has worked well. Starting Staff in District Certification. The staff seems to appreciate the training; even experienced users have found they learned something. Tranquility is still taking a lot of time, mostly cleaning the imported data. Tranquility now has DI certification training.

DPS October Count going well. Uses Oracle Database with several checks for the schools. Putting Windows Servers in the schools, replacing the Novell Servers. The ability to remote into the Windows Server and run reorgs on the server has helped tremendously. District gains 5 Charter Schools a year. They hold the charter's data on a server at the central office and the Charter Schools have one or two people who have access to remote into the server to keep the data up dated. Allows each school to have view only access to the district. This allows students to be more affectively placed in to the correct classes.