

**Minutes of Colorado SASIxp™ Users Group  
Steering Committee Meeting  
Monday, August 12, 2002**

**Time & Place:** 9:00 a.m., Adams County School District #12 Administration Building

**Present:**

- Jim Anderson, Denver
- Steve Bohlender, CIC
- Patty Fry, Summit County
- Ann Godfrey, Brighton
- Kathy Green, Douglas County
- Geoff Haaland, Jeffco
- Linda Hayes, Adams 12
- Don June, Thompson
- Von Kiyomi, Falcon Dist. 49
- Wes Kopp, Adams 12
- Helene McMurphy, NCS
- Lisa Lee, NCS
- Chris McQuain, Thompson
- Liz Mobley, Widefield
- Gary Murphy, Douglas County
- Patty Roundy, Aurora
- Marilyn Sonnkalb, Jeffco
- Rick Tanski, Lewis Palmer
- Steve Juarez, BOCES
- Sue Warrick, Littleton

**Business Meeting:**

- Treasurers Report
  - \$20,779.10 Checking
  - \$30,371.68 Savings
- 5.0 Install
  - Widefield
    - Longest install ever despite reported install release notes
    - 2-3 hours per site
    - Mac install does not work
    - Just the workstation doing the install from needs Java installed to do the install
    - Jim reported that Teacher Select may crash SASI. This may be fixed with the latest supplemental release
    - Slowness may be network related, using Novell
  - Summit
    - Installed from laptop and CD will take the laptop and CD to each site.
    - Install did not take long at all
    - Went from 4.02 to 5.0
    - Talked to Dawn Ritchey about state reporting in 5.0, has not been tested but will be working on it
    - Not on DI
  - Adams 12
    - Install went quickly for a school that had 7 years of data
    - HS install took 3 hours but they installed previous 4.5 patches and then 5.0 install
    - Reported a "Mass Scheduling" bug which appears to be a carryover from 4.5
  - Jeffco
    - Not going to 5.0 this year
- Fall User Day

- Sept 9 at Radisson
- Topics/Schedule
  - 8:30 -Continental Breakfast
  - 9-10 -State Student ID Numbers
  - 10-11 -State/October Count Reports/ CSAP/ SPED
  - 11-11:30 -5.0 What's New
  - 1:00 Districts wishing to stay in the afternoon to discuss State ID number implications in relation to SASI.

**Some Items from District Sharing:**

- DPS
  - Discipline rolls and follows students
- DCSD
  - Discipline rolled with students
  - Query-removed non-state reportable offenses
  - SASI certification for users in process
  - Will not purchase State Reporting
- LPSD
  - Charter Academy not on SASI will be hand-enrolled at a district site to aid in reporting. The CA will have to send weekly Gain/Loss updates which will then be updated on the district server.
- Summit
  - Loaded 5.0 from 4.02
  - EOY SDI did not work
- Adams 14
  - Waiting for feedback on 5.0
  - Test scores in Extended Test History
- Widefield
  - Completed 5.0 install
  - Replaced Novell servers
  - Secretary machines replaced with Windows 2000
  - Developed an atom for parking permits at the HS level
  - Athletic Eligibility moved into SASi not using Eligibility atatom
  - Schools using Fees atom
- Brighton
  - Woodcock test scores imported into Extended Test History
  - Rules Processing related to no contact allowed
  - New school coming up
  - Classxp @ k-8
  - HS training on Classxp
- Adams 12
  - Installed 5.0 -Some communication issues with schools
  - Created a field in Student for parking
  - Created an atom for clinic visits

- Helene McMurphy, NCS
  - Lisa Lee, Services Area Manager
    - taking over for Maryann Woodward
  - Will try to coordinate vendors issues with CDE
  - Has worked with Arizona Dept of Education (ADE) with their state-related information
  - Moving development offshore has gone well
  - 5.5 is on track for on-time April release
- Lisa Lee, NCS
  - Trying to move services to eLearning as it's more cost-effective
  - Report Writer will have added functionality later
  - Will have a functioning Report Writer demonstration at the User's Day in September
- Steve Bohlander, CIC
  - State ID is an issue for all state reports
  - In Oklahoma a task force group was created to test code for the revision of State Reports. This may be something for CSUG to consider.
  - Need an approach for the recording and tracking of State Student ID
  - Hand-held related student application information from School Palm. Contact Steve for more information
  - No Child Left Behind Legislation, CIC has created software to assist administrators in viewing this information for their buildings. CIC would like to show the software at some point (October 14th meeting demo for both items.)
  - Standards based report cards is available and some Colorado districts have purchased it.
- Thompson
  - Went live on SASI today
  - Gone well so far
  - Schedules were built last year
  - Elementary Report Card is the next project
- Falcon
  - Things are going well
  - Completed several customizing requests
  - K-5 standard-based report cards will be happening this fall
- Littleton
  - Upgraded WAN on both ends of T1
  - Stayed with 4.52 with a SQL backend
  - New library system
  - New SPED software from Excent to Tranquility. Run dual systems through end of year.
  - Demo Pinnacle
  - Meeting 8/13 @ Adams with Microsoft and SIF
  - In a meeting with CDE, recommending things stay the same this year and move to mandatory next year.

- Jeffco
  - Demo web-based program (virtual Education) to write and record IEP. Data on paper will still be entered into SPED in SASI.
  - Added 2 data fields in ASTU for ParentLink and student email
  - Some students went to the Archive school when they shouldn't have
  - Some SPED files didn't follow
- Aurora
  - May install 5.0 in the summer
  - Tranquility for SPED
  - MAP testing at all schools
  - Eliminating perm cards at elementary schools and using SASI
- DPS
  - 4.5.2.16 and may move to 5.5 in the summer
  - Added fields for various mandatory tracking, including transportation atom
  - 6 new schools (2 charters)
  - IGPro and ISIS will be housed on a district server

#### Judy Brown & Mike Wilcox CDE

- Packets Distributed
- 10 other states currently using
- Required by legislation
- Other states have taken 2 years, CO will do it in a matter of months
- State Board of Education will be able to track kids across districts
- Data elements listed on last page of packet
- Student Locator Attributes
- 10 digit state code
- Partly impacted by No Student Left Behind initiative from federal government
- Idea to collect information at the same time data is collected for CSAP labels
- Request for discussion of impacts on school districts
- If data fields are added, what does that data do systems change?
- Current SASI reports work with last year's state requirements, any changes by the state will cause the SASI reports to not work directly out of SASI
- Last Name is 30 characters
- Non-letter characters will not be accepted by CDE. --State will look into the possibility of submissions of - ' etc.
- Middle Name will be submitted with at least middle initial
- Not given may be a submission option
- How will state ID numbers be returned to districts?
  - State will return ID back with October Count information?
  - New students from October to December will be assigned ID's by state and a website will be setup to get state ID numbers.
- A concern voiced: If data elements collected for each state data submission were the same, that would make submissions easier
- CDE will be working with districts as part of the process
- CSAP and October count information may be submitted at the same time for October Count.
- CDE is currently working on new file specs
- Match Engine Criteria will consist of 5 elements

- State ID #
- Last Name
- First Name
- Birth date
- Gender
- Mobility of students from time of submission to return of ID's from CDE poses a significant problem
- The problem of multiple submissions and differing file codes also poses a problem
- Why can't one submission be done for all data required by CDE?
  - This won't happen this year, but that is a CDE goal
- Numbers will be assigned to pre schoolers and home schoolers
- The State will not be allocating any resources to assist districts with this mandatory compliance.

Conference Planning

- Items Changed
- New Location, DTC Marriott
- Dates Feb 10-11
- Schedule 2 with changes
- Presenter Application and due date
- Registration form and deadline

For Next Meeting -Conference Stuff

- Bullpen and stipends
- Conference registrations and no fee for people just wanting to present
- No registration fees for past members
- Shirt colors

Conference Schedule

<b>Colorado SASIxp Users Group Conference Schedule</b>			
<i>Monday, February 10, 2002</i>		<i>Tuesday, February 11, 2002</i>	
7:00 AM	Registration/ Continental	7:30 AM	Continental Breakfast
8:30 AM	Breakfast	8:30 AM	1:00
	1:30		
8:30 AM	Welcome	8:30 AM	Session 5
8:45 AM		9:45 AM	1:15
	0:15		
9:00 AM	Session 1	10:00 AM	Session 6
10:15 AM		11:15 AM	1:15
	1:15		
10:30 AM	Session 2	11:15 AM	Lunch
11:45 AM		12:35 PM	1:20
	1:15		
11:45 AM	Lunch	12:35 PM	Session 7
1:05 PM		1:50 PM	1:15
	1:20		
1:05 PM	Session 3	2:05 PM	Session 8
2:20 PM		3:20 PM	1:15
	1:15		
2:35 PM	Session 4		
3:50 PM			
	1:15		