



Monday

Opening session for PowerSchool – Session 1 (Plum Creek):

- ❖ Chris Porter/Victor Cuadra- PowerSchool; all other presenters) Come and meet your representatives from PowerSchool and hear what new and exciting things are currently available. Participants will also get information about the state-wide user group and how to find and download (reports, templates, custom screens) from the user site.
- ❖ **Searching – Session 2 (Plum Creek):** (Cherie Noble - Summit) Using the built-in search bar to find/filter your data. Simple searches to more complex searches will be discussed. Also learn how to use stored searches and store selections.
- ❖ **Honor Roll/Term – Session 2 (Cherry Creek):** (TC Travis - Wray; LaDonna Coleman – Delta) Learn the components necessary to complete honor rolls at end of term. Participants will also learn about storing grades and why it is necessary to do so in a timely fashion.
- ❖ **Basic Reporting – Session 3 (Plum Creek):** (Cherie Noble - Summit) Basic reporting through built-in reports, mailing labels, and form letters. Basic codes to use in reports will be presented.
- ❖ **Eligibility – Session 3 (Cherry Creek):** (TC Travis - Wray) Participants will learn the steps involved in setting up a process for weekly eligibility for high school. Simple eligibility to a complex eligibility will be discussed.
- ❖ **All Things Attendance – Session 4 (Plum Creek):** (Patty Fry - Summit) You guessed it – every aspect of attendance will be covered from setting up your attendance codes to running reports and gathering data concerning attendance.
- ❖ **State Reporting – Session 4 – (Cherry Creek):** (TC Travis - Wray) This session will help users look at current data relating to state reporting, how to mass fill information using student field value and how to get your data ready for the next submission.



Tuesday

- ❖ **Object Reports – Session 1 (Plum Creek): (Jill Lester - Alexander Dawson School)** this session is for advanced Powerschool users who have experience with other built in reports.
- ❖ **Basic Enrollment/Scheduling Troubleshooting – Session 1 (Cherry Creek):** (LaDonna Coleman - Delta) Learn some simple things to look for when you have attendance, scheduling or enrollment problems. Most issues can be solved quickly if you know what you are looking for.
- ❖ **All Things Attendance (repeat) – Session 2 (Plum Creek):** (Patty Fry - Summit)
- ❖ **Server Maintenance for the Non-Techie – Session 2 (Cherry Creek):** (Michael Gelinias - Englewood) This session will give advice for the non-techie that needs to keep their server running at maximum level.
- ❖ **Reports – Advanced – Session 3 (Plum Creek):** (LaDonna Coleman - Delta) Learn how to create a report card, progress report, or any report pulling student schedules. Advanced codes will also be discussed.
- ❖ **PowerGrade/PowerTeacher/Parent Access - Session 3 (Cherry Creek):** (Michael Gelinias – Englewood) Learn how PowerGrade and PowerTeacher compliment each other. Troubleshooting grades from the administrator/registrar side will be discussed. Also get a look at what parents/students see and how to help parents setup automatic email features.
- ❖ **Custom fields/screens – Session 4 (Plum Creek):** (TC Travis - Wray) Learn how to create custom fields and custom screens in PowerSchool. Specific examples of custom pages will be shown.
- ❖ **Historical Data/DDE – Session 4 (Cherry Creek):** (LaDonna Coleman - Delta) Learn how to look at historical data (grades, honor rolls, attendance) and make necessary changes to historical information. Participants will also get a glimpse into DDE (direct database export) when looking at stored and current grades.