

Integrade Pro for System Administrators

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Purpose for this session

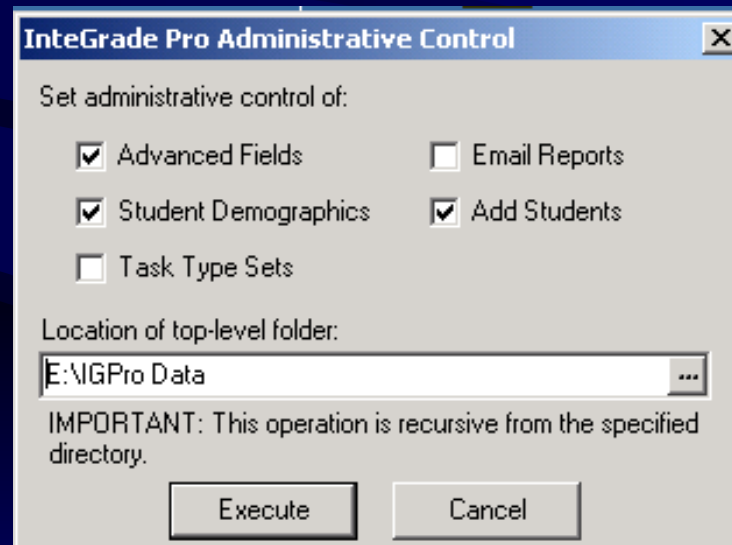
- Learn from shared experiences
 - Presentation and discussion
- Establish a network of IGPro Users
 - Sign in sheet

Topics

- IGPro Admin and CL Files
- MK Files and End Term Spreadsheets
- IGPro Data Directory Maintenance
- Using Templates
- Importing Spreadsheets
- Other topics of interest

Using IGPro Admin (igproadmin.exe)

- Located in Admin folder of IGPro Directory
- Use it to LOCK various areas of gradebook



How does it work?

- Writes a new line to CL File (handout)
- Gradebook acquires settings via auto update
- Maintains settings until new Line 580
- New Data Exchange removes Line 580
 - Timing is critical - writing Line 580, teachers open gbf, new data exchange

End Term Spreadsheets (cont)

- Position of Abs/Tdy Columns in End Term

Student Name	2nd Prog Gr	2ndProg gTotAbs	2ndProg gTotTdy	2ndPrg Cmmnt#1	2ndPrg Cmmnt#2	2nd Qtr Grade	2ndQtr Cmmnt#1	2ndQtr Cmmnt#2
	A-							
	A							
	A							
	A							
	B-							

VS

Student Name	1st Prog Gr	1stPrg Cmmnt#1	1stPrg Cmmnt#2	1st Qtr Grade	1stQtr Cmmnt#1	1stQtr Cmmnt#2	1stPro gTotAbs	1stPro gTotTdy
	D			F	16			
	B			B	9			
	B-			C	3			
	B-			B-	18			
	B			A	26			

MK Files and End Terms

- MK File created by export from IGPro
- Contain contents of End Terms selected
- Use it to determine status of teacher grades:
 - grades reported in correct column?
 - All grades reported for teacher?
 - Have all teachers reported? (see maintenance)

IGPro Data Exchange and MK's

- Timing of “last” IGPro Data Exchange and the teachers’ export (enrollment changes)
- Ramifications of using IGPro Data Exchange to make sure next term’s data is ready in gradebooks (missing End Terms)

IGPro Data Maintenance

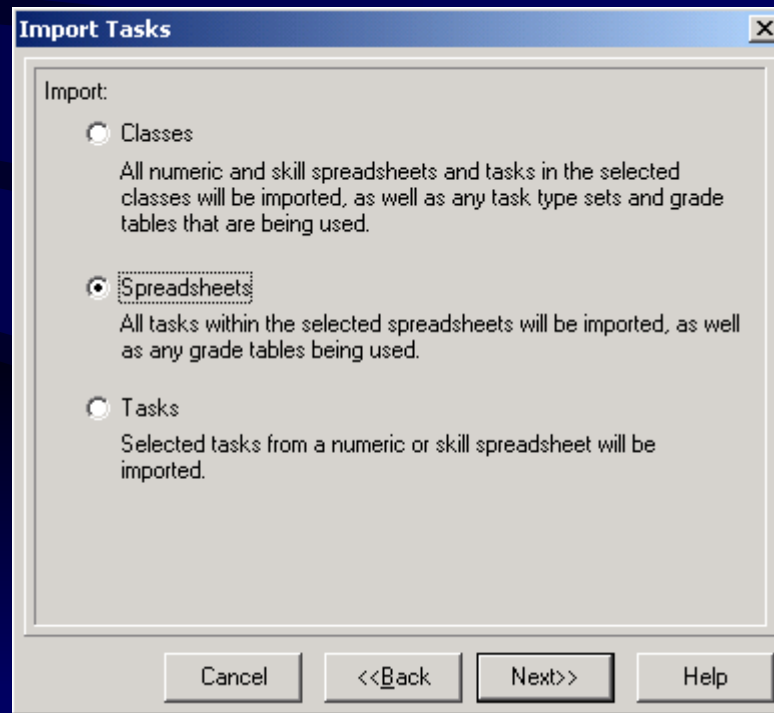
- Map drive to school number in IGPro Data
- Search:
 - mk*.grd – how many teachers submitted
 - mk*.grd, *.tmp, error* - delete after reporting
 - *.gbf – count or date stamp
 - cl*.grd, *.gbf, *.bak – to clean up at EOY

Using Templates

- New gradebook named “template.gbf”
- Located in the same folder as IGPro App
- Use to simplify and standardize
 - SS Display, Grade Tables, Special Scores
 - Type Sets, Incomplete Symbol
 - Spreadsheets
- Template samples - secondary, elementary

Importing Spreadsheets

- Various Standards Assessments
- NKCSD Secondary Math Sample



Other topics of interest?

- IGPro Server
- IGPro w/OS X
- IGPro at Elementary
- What else?

Thank you!

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