

# Enrollment problems

Why the differences. Ethnic Distribution is pulled from only the student atom (ASTU file). Attendance reports and Student distribution are pulled from both student (ASTU) and enrollment (AENR). Differences between the two files cause problems.

## Find The Problems

First run a query to find orphan records in AENR. [Display AENR ASTU 1,status 1,stulink 2,stulink if 2,stulink<1](#) both the check boxes inactive records and empty records must be checked. If there are any records found remove them. [MASS CHANGE AENR ASTU 1,status=\\$delete if 2,stulink<1](#) again both boxes at the bottom of query window must be marked. MAKE SURE YOU HAVE A CURRENT BACK-UP OR COPY OF BOTH ASTU AND AENR. Did this solve the problem?

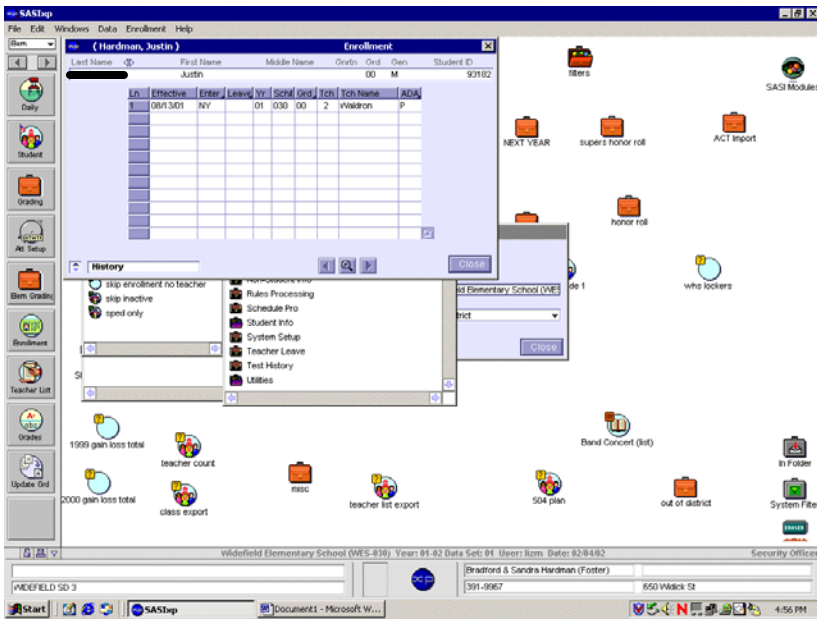
Next put the filter on SKIP ASTU if status="N" Rerun the Student Distribution report. Is it closer to accurate? You now have 2 choices.

Choice 1 - You can delete all students that have been no-showed. You can either do this individually in the enrollment atom. Or you can do this through a mass change query. MAKE SURE YOU HAVE A CURRENT BACK-UP. If you delete a student run the series of queries to remove orphan records.

Choice 2 – correct the no-showed students records. Make sure the last enrollment history record is a withdrawal.

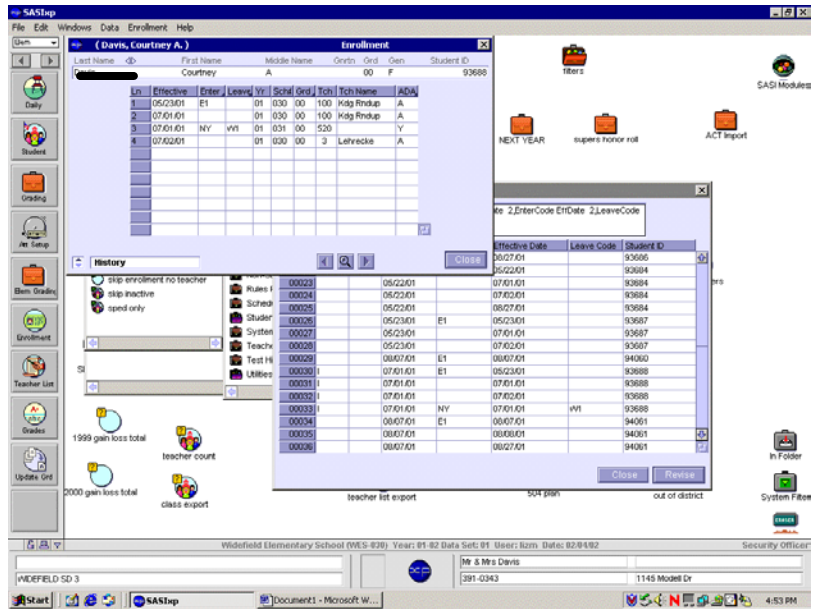
Find students with no enrollment history. Run the following query: [Display ASTU AENR 1,stulink 2,stulink Permmum if 2,stulink<1](#) Make sure both boxes at the bottom are checked.

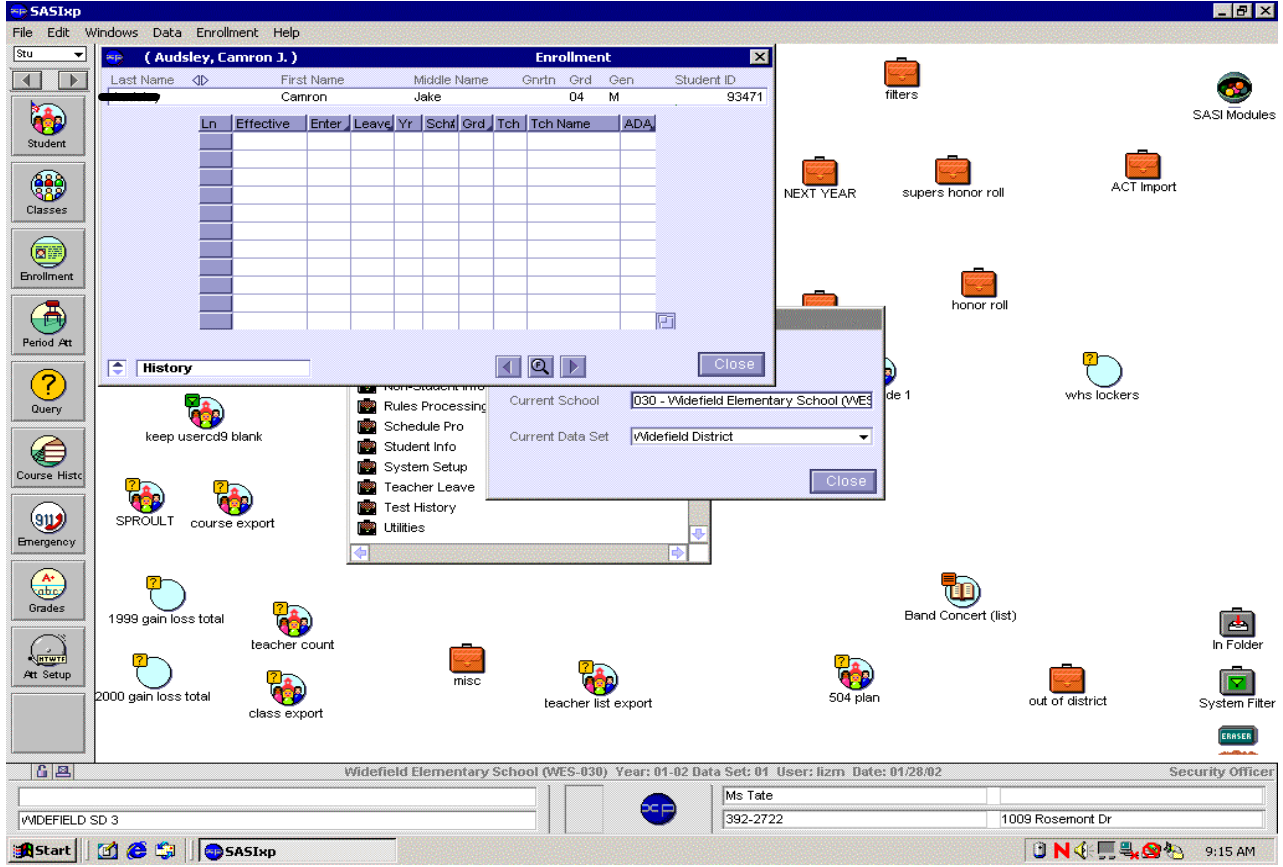
Fix students with no enrollment history or wrong enrollment history, the best way to fix this is to delete the student and transfer/add them in again. If you aren't allowed to delete then you can activate them, although if you are District Integrated it will tell you they are already active. You must then switch to local processing in the school atom and activate them.



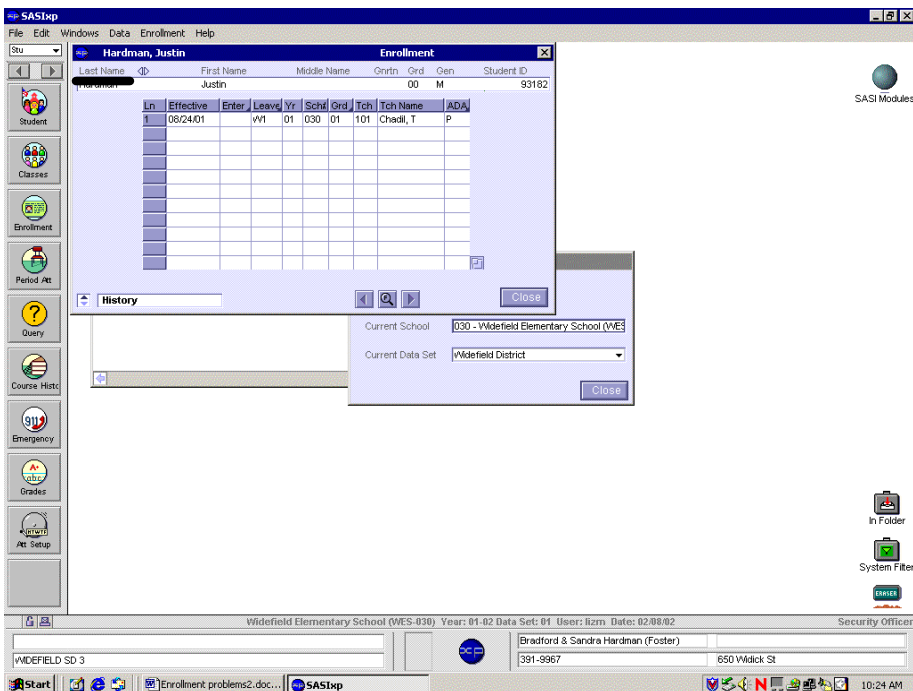
No showed students whose last enrollment record is the New Year Roll over record. This student was enrolled after the first New Year roll over took place and then left before the school year started. The student was no showed. The enrollment history did not update properly when subsequent New Year rolls were performed.

Students who had a 'glitch' during a District enrollment. This student was transferred between schools but the student's status did not update during the enrollment process.





This is an example of a student with no enrollment history. This happens occasionally when there is a problem during enrollment. Loss of connection to the taskserver during enrollment can cause this. A duplicate Stulink number can cause this.



This is a student with a leave date and code but is not inactive. Simple fix Enrollment menu change history click on the leave code change – change back save and student is inactive. If this does not work delete student. If student needs to be active reactivate.

Additional queries that are helpful

Display ASTU PERMNUM STATUS IF STATUS <> "I" and Status<>"N" and status<>" " Check the include inactive box finds the students who have a bad character in the status field. The following query fixes the problem Change ASTU PERMNUM STATUS="I" IF STATUS <> "I" and Status<>"N" and status<>" " check the include inactive box.

To find students who are inactive but don't have a leave code on the first page of the student atom. Display ASTU PERMNUM IF STATUS<>" " AND LEAVEDATE=" " Check the include inactive students box.